

# Llangattock Vibon Avel Community Council

## Cyngor Cymuned Llangatwg Feibion Afel

Mark Nicholas  
 Clerk to the Council,  
 Proper Officer to the  
 Council,  
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 Monmouth,  
 NP25 5AY



Mark Nicholas,  
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<b>Minutes of the Llangattock Vibon Avel Community Council Public Annual General Meeting</b>	
Date	Thursday, 3 <sup>rd</sup> May at 7.00pm
Venue	Hilston Park, Newcastle, NP25 5NY
Chair	Councillor Robin Wintour at opening of meeting, Councillor Yvonne Price after election of officers.
Also present	Councillors: Ray Bowen, Graham Edmunds, John Kennedy, Len Lane, Steve Morgan, Yvonne Price, Desmond Pugh, & Yvonne Rees.
In attendance	Mark Nicholas, Clerk to the Council

### 1. Apologies for Absence

Councillor George Edwards.  
 County Councillor Ruth Edwards

### 2. Declarations of Interest.

None were received as regards the published Agenda. Councillors agreed to identify any that arose during the course of the meeting.

### 3. Election of Officers

**Chair for 2018/2019**, Councillor Yvonne Price, proposed Councillor Desmond Pugh, seconded Councillor Len Lane.

**Vice-Chair for 2018/2019**, Councillor Yvonne Rees, proposed Councillor Desmond Pugh, seconded Councillor Len Lane.

Councillors expressed thanks to the out-going Chair, Councillor Robin Wintour for his hard work in the previous year.

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Appointments to the following offices were then agreed:

**Authorised financial signatories** – Councillors Len Lane, Des Pugh, and Ray Bowen.

**One Voice Wales (OVW) Representative** – Councillor Graham Edmunds

**OVW Training Champion** – Councillor Steve Morgan

**Emergency Planning Contacts** for Monmouthshire County Council (MCC) Councillor Ray Bowen and the Clerk.

**Churchyard safety Officer** – Councillor Len Lane

**Appointed Officer to the Burial Authority** – The Clerk

#### **4. Whereabouts of Community Council Assets**

Skenfrith War Memorial and the closed part of Llangattock Churchyard.

Documents for safe-keeping relating to the above – held at Lloyds Bank.

Set of 12 Hand Bells – in care of Councillor Ray Bowen, currently on loan to the Montessori School, Llangattock.

Old Norton School Bell – in situ at the Old School House at Norton.

7 Notice Boards, in situ. The notice boards at Rockfield and the Hendre have clear plastic panels that are becoming discoloured and will need replacing.

Minute Books 1A, 1B, 2,3,4, & 5, with Councillor Ray Bowen.

Various other minute books and documents, with the Clerk.

Laptop and printer, with the Clerk.

A plaque (now replaced) that had previously been in situ near the Skenfrith War Memorial, with Councillor Graham Edmunds.

#### **5. Minutes of the Last Meeting.**

The minutes of the previous meeting held on April 5<sup>th</sup>, 2018 were confirmed as being a true record of the proceedings.

#### **6. Guest Speakers.**

None.

#### **7. Questions and Comments from Members of the Public.**

None.

#### **8. Updates and Progress (except where covered by other headings)**

**GDPR** (General Data Protection Regulation) – A large amount of information had been received from various sources about GDPR, and it was unclear if the Community Council should register with the ICO. Councillor Steve Morgan and the Clerk had both phoned the Information Commissioner's Office (ICO) and were advised that the Council must register. (see also agenda item 11)

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**Broadband** – the situation within the Community Council area remains unsatisfactory, with poor and erratic coverage, and various BT Open Reach works remaining uncompleted. It seems that these works will now remain uncompleted until further funding is made available by WAG.

It had been hoped that funds to complete the works could be provided by a grant from the Welsh Government's Rural Communities Development Fund (RCDF). However, Michael Powell from Monmouthshire County Council (MCC) informed the Clerk that grants could not be given for projects that had already been started or were "partially completed".

Following Councillor Robin Wintour's suggestion, it was agreed that the best way forward will be to apply pressure to the local Assembly Member. Councillor Robin Wintour and the Clerk will liaise on this matter.

### **9. Correspondence and Consultations (except where covered by other headings)**

**Welsh Audit Office survey.** Following the previous meeting, the Clerk had been able to complete and submit the survey by the deadline of Friday, 6<sup>th</sup> April.

**24<sup>th</sup> April**, via OVW, South Wales Fire & Rescue Strategic Plan for 2018-2023.

**19<sup>th</sup> April**, via OVW, a statement from the ICO, and more information about the GDPR.

The Clerk had emailed the ICO with some queries, and then continued the conversation by telephone. The ICO advised him that the Community Council must register.

**26<sup>th</sup> April.** News from OVW that Community Councils are to be exempt from the requirement to appoint a DPO.

A Broomfield & Alexander update with more news about the GDPR.

From MCC, a request for nominations for Monmouthshire Volunteer Achievement Awards 2018.

From OVW, publications relating to the retention of documents, independent remuneration panel, and representation by young people. Also, from OVW, news about training events.

**27<sup>th</sup> April**, from MCC, a press release about the RCDF funding. The Clerk had pointed out that it is not available for partially completed projects.

**30<sup>th</sup> April**, via OVW, a list of registration fees for GDPR.

**2<sup>nd</sup> May**, from MCC a press release about the MCC Public Service Board Plan to improve well-being in Monmouthshire.

[MCC Public Service Board plan to improve well-being](#)

### **10. Planning Matters**

**17<sup>th</sup> April**, from WAG, via OVW, a consultation about ecclesiastical exemptions.

<https://beta.gov.wales/ecclesiastical-exemption-and-guidance-scheduled-monuments>

**20<sup>th</sup> April**, from MCC, a list of new and completed enforcement actions.

MCC ref **1714453**, a query about a new access to Pitch Cottage, Crossways. No update from MCC other than an acknowledgement.

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### 11. Financial Matters

The meeting agreed to authorise the following payments:

**£17.00** Monmouthshire County Council, hire of room for this meeting. Noted that payments should no longer be made out to Gwent Outdoor Centres.

**£279.22** Net Salary for the Clerk

**£35.00** Information Commissioner's Office, GDPR registration fee.

### 12. Highways, footpaths & transport

MCC ref **026295**- Spurious road markings on the B4347 near Hilston Park. The Clerk had again pressed MCC for action on removing these, and had only received another acknowledgement, despite extensive press coverage in the Beacon.

MCC ref **027356** – Query about the road adoption process and register of adopted roads. The Clerk had emailed MCC for an update on the 16<sup>th</sup> of April.

MCC ref **027359** – query regarding the layby opposite the Bell at Skenfrith. No further response from MCC other than an acknowledgement.

MCC ref **2147169** The Clerk had submitted a request to MCC to install a grit bin on the junction of the B4233 with the R37, near Pwll y Cwm. This was refused by MCC, as it "was already on the gritting route".

MCC ref **2180498**, a query about signs erected on the triangle of grass at the road junction near the former Rockfield Post Office. No further response from MCC.

MCC ref **2180509**, a query about obstructions in a layby on the B4233. No further response from MCC.

### 13. Environment, recycling, waste

**MCC waste collection** - Councillor Len Lane advised the meeting that an improved rubbish and recycling scheme will be introduced by MCC in the next few months.

**Litter Bins at Skenfrith.** Councillor Graham Edmunds had been in contact with CADW, who are now going to supply and install litter bins within the Castle grounds. MCC will be requested to empty the bins.

It was agreed that it will be in order for CADW to remove a dilapidated bench that is sited near the river.

**NRW 00301882** – Query about work on bank of River Monnow at Skenfrith, near the Bell Inn. NRW had replied to say that no action is required, but that permission should have been sought prior to commencement of work.

### 14. Education and lifelong learning

Nothing to report.

### 15. Health and Wellbeing

**16<sup>th</sup> April**, from AB UHB to attend a Monmouthshire Talk Health Borough Forum in Abergavenny on the 24<sup>th</sup> of May.

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From Debbie Morgan at MCC, an invitation to take part in a consultation on “Review of Additional Learning Needs and Inclusion Services in Monmouthshire” opens on the 16th of April and closes on 27th of May.

**24<sup>th</sup> April**, from the Wales Audit Office: “A picture of Primary Care in Wales”

### **16. Visits by Councillors and Clerk**

Councillor Graham Edmunds attended the OVW Monmouthshire/Newport area Committee meeting at Usk on the 19<sup>th</sup> of April.

### **17. Llangattock Churchyard**

Councillor Len Lane informed the meeting that this season’s grass cutting had now commenced, with one cut already done.

### **18. War Memorials**

Nothing to report.

### **19. Date of Next Meeting**

The next meeting of the Community Council will be held on Wednesday, June 13th at 8.00 pm.

### **20. Announcements and Comments of Interest.**

Councillor Len Lane informed the meeting that extra vigilance is required following a recent spate of burglaries in rural Monmouthshire.

He also informed the meeting that a skittles evening would be held at Cross Ash Village Hall the following (5<sup>th</sup>) Saturday.

The meeting closed at 8.15 pm.